



**COOPERATION AGREEMENT**  
**between**  
**GRAZ UNIVERSITY of TECHNOLOGY**  
**AND**  
**RAJAMANAGALA UNIVERSITY OF TECHNOLOGY THANYABURI**

In recognition of the mutual benefits derived from scholastic partnership, **Graz University of Technology (TU Graz), Rechbauerstraße 12, 8010 Graz, Austria,** and **Rajamangala University of Technology Thanyaburi (RMUTT), 39 Moo 1, Rangsit-Nakhonnayok Road, Klong Hok, Thanyaburi, Pathum Thani, Thailand 12110,** agree to promote academic cooperation.

**Article 1 Statement of Purpose**

The Agreement for the academic Exchange Programme between TU Graz and RMUTT as it relates to the exchange of staff, students and professors, shall be implemented in the following way:

**Article 2 Administration of the Exchange Programme**

The Exchange Programme shall be administered by the International Offices of both partner universities as well as the academic coordinators.

- Academic coordinator at TU Graz: Prof. Dr. Matthäus Siebenhofer, Institute of Chemical Engineering and Environmental Technology, Inffeldgasse 25/C/II, 8010 Graz, phone: +43 (316) 873 7480, e-mail: m.siebenhofer@tugraz.at
- Academic coordinator at RMUTT: Dr. Sasiradee Jantasee, Department of Chemical Engineering, Rajamangala University of Technology Thanyaburi, Pathumtani, Thailand 12110, phone: +662549-4613, Fax: +662549-4600, e-mail: sasiradee.j@en.rmutt.ac.th

**Article 3 Academic Supervision**

The field of study for each student shall be such that the host university can appoint a qualified advisor and provide appropriate courses of study.

Each student shall determine the study program at the host institution in consultation with academic advisors of both home and host institutions. Depending on the study program, language requirements and/or other prerequisites may be imposed.

The host University appoints a tutor or a scientific advisor for the exchange student

during his/her stay abroad period depending on the goals and objectives of the stay abroad period. It is a prerequisite for the exchange that a scientific supervisor is appointed before the student's arrival at the partner university.

The task of a tutor or a scientific advisor is to conduct an overall organizational and/or scientific supervision of the stay abroad period.

#### **Article 4 Selection of Students**

The students participating in the exchange programme under the terms of this Agreement shall be selected initially by the home university, and the host university shall make final admission decision on a case by case basis.

For undergraduate programs, students must have completed at least two years of academic study. For graduate programs, student must be in the third semester.

#### **Article 5 Number of Students**

Each year, up to 4 students may be enrolled at the partner university for a period of one semester to one academic year. However, the number of students may be modified by mutual consultation in advance.

#### **Article 6 Status of Exchange Students**

Exchange students will be enrolled as "non degree" students at the bachelor's and/or master's level and/or as doctoral students. They will be permitted the same freedom of choice in course selection as regularly enrolled students are. During the exchange period, all students shall abide by all policies and regulations in effect at the host institution.

As a rule, each student will be sent for either a semester-long stay abroad or a full academic year.

#### **Article 7 Tuition Fees**

Tuition fees will be waived for students participating in the exchange programme (on both sides).

All TU Graz students – including exchange students - have to pay the student service fee per semester. This compulsory fee is not a tuition fee.

#### **Article 8 Selection Fees**

Selection fees will be waived for students participating in the exchange programme (on both sides).

#### **Article 9 Organizational Aspects**

The host institution's International Office will provide assistance concerning

- a) immigration documents
- b) housing (no guarantee)
- c) general information about the university and the city



The student is responsible for gaining approval or recognition for her or his selected courses from the sending institution.

#### **Article 10 Documentation**

Each university agrees to provide documentation of course work completed by the students at the host university (in English language). The home institution may give credits to each student according to its regulations.

#### **Article 11 Financial Responsibility**

Exchange students shall be responsible for their own expenses including travel expenses, accommodation costs and health care fees. Hospital and other medical expenses are the responsibility of the student. In the case of TU Graz, students are required to register with the insurance company *Steiermärkische Gebietskrankenkasse*. Students who fail to do so are solely responsible for any hospital or other medical expenses that may arise in case of illness, accident or the like.

#### **Article 12 Duration and Termination**

This Agreement is valid for a duration of five years from the date of the most recent signature below; it is renewable for similar periods by mutual agreement. The affiliation may be terminated with six months' notice by either side as long as no current participant's program of activities is jeopardized by such termination. In such cases, the participant would be permitted to finish the semester or academic year as designated.

This Agreement has been duly signed by/on:


Graz University of Technology

Date: 3. June 2016

  
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Prof. Dr. Harald Kainz  
Rector

Rajamangala University of Technology  
Thanyaburi

Date: 3 June 2016

  
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Assoc. Prof. Prasert Pinpathomrat, Ph. D.  
President